



**March 28, 2023**

The Regular Meeting of the Alexandria Central School Board of Education, held in the Auditorium, was called to order at 6:01 p.m. by Board President, Suzanne Hunter.

**Board Members Present:** President- Suzanne Hunter, Vice President-Christine Lingenfelter, Betty Compeau, Timothy Davidson, Eric Heath, Heather Lavarney, and James VanCour.

**Board Members Absent:** None

**Others Present:** Christopher Clapper- Superintendent of Schools, and Brianne Kirchoff- School Business Administrator

The Pledge of Allegiance was recited.

**Consent Agenda**

- 1) **Minutes:**
  - A. Minutes of the February 28, 2023 Regular Meeting
- 2) **February 2023 Fiscal Reports & Warrants:**
  - A. Financial Report
  - B. Activity Account Report
  - C. Lunch Fund Report
  - D. Treasurer's Report
  - E. Warrants
  - F. Internal Auditor Report
  - G. Fundraiser Request: Class of 2024 & 2025 - Popcorn Sales // Student Council Glow Dance
- 3) **CSE/CPSE/504 Placements (Report of file with Pam Monica, CSE Chairperson)**
  - A. Acceptance of Recommendations from the Committee on Special Education.
  - B. Acceptance of Recommendations from the Committee on Preschool Special Education.
  - C. Acceptance of Recommendations from the 504 Committee.

Motion by VanCour, seconded by Lingenfelter, to approve the above Consent Agenda items as presented.

7 yes 0 no Motion Carried

**Public Participation**

There was a session of public participation

Consent Agenda

-Minutes

-February 2023  
Fiscal Reports &  
Warrants

-CSE/CPSE/504

Public Participation

## Presentations

### **-Gymnasium Project Update: BCA Architects**

Architects who are working on the ACS Gymnasium, updated the Board of Education on the progress, financials, and upcoming plans for the project.

### **-Special Education Presentation**

Amy Konz from the MORIC gave an overview of ESSA (Every Student Succeeds Act), the main federal law for K-12 education, and reviewed the ESSA data and standings for Alexandria Central and how it pertains to the Special Education Department. Members of the Special Education team were on hand to give an overview of the plans set in place to improve the data and the department as a whole moving forward.

### **-Budget Presentation by Ms. Brianne Kirchoff, School Business Administrator and Mr. Christopher Clapper, Superintendent**

School Business Administrator, Brianne Kirchoff, and the Superintendent, gave an update on the proposed budget for 2023-2024 as it stands to date. The tax cap is set at 4.45% and there would be a 6.73% increase over last year's budget. The district will be asking for a 1.99% increase in the tax levy, which would equate to approximately a \$26.81 tax increase for the year on a \$100,000 household. Ms. Kirchoff also updated the Board on grants awarded and applied for.

## **Adopt Propositions**

Motion by Compeau, seconded by Lingenfelter, on the recommendation of the Superintendent, to adopt the following proposition that will be added to the official ballot and voted on by the qualified voters of the Alexandria Central School District on May 16, 2023:

*"Shall the sum of \$55,000 be raised by annual levy of a tax upon the taxable real property within the Alexandria Central School District for the purpose of funding the Macsherry Library?"*

7 yes 0 no Motion Carried

Motion by VanCour, seconded by Heath, that on the recommendation of the Superintendent, to adopt the following proposition that will be added to the official ballot and voted on by the qualified voters of the Alexandria Central School District on May 16, 2023:

*"Shall the Board of Education of the Alexandria Central School District be authorized to establish a new (10) ten-year capital reserve pursuant to Section 3651 of the Education Law in an amount not to exceed \$2,000,000 to be used for renovations and additions to all District facilities, including purchase of equipment, technology upgrades, classroom equipment and/or school infrastructure equipment, site development, storm and sanitary sewer, driveways, and parking lots, with such reserve to be funded from year to year in an amount up to the limit of the Capital Reserve Fund from (i) year-end budget surplus funds known as unassigned fund balance, as available, for the fiscal year ended June 30, 2023 and each fiscal year thereafter for the term of the reserve fund, (ii) future transfers of excess monies from Board of Education designated reserves, (iii) amounts from budgetary appropriations from time to time, and (iv) New York State Aid received and made available by the Board of Education from time to time, all as permitted by law."*

7 yes 0 no Motion Carried

## **Amended Transportation Proposition Approval**

Motion by Heath, seconded by Lingenfelter, on the recommendation of the Superintendent, the Board approves the attached Amended Transportation Proposition to amend the Board of Education's previously approved Transportation Proposition from the Board's meeting on February 28, 2023, where the Amended Transportation Proposition was offered by Compeau, and seconded by Lingenfelter.

7 yes 0 no Motion Carried

## Presentations

-Gymnasium Project Update

-Special Education Presentation

-Budget Presentation

## Adopt Propositions

-MacSherry Library Proposition

-Capital Reserve Proposition

## Amended Transportation Proposition Approval

**Adoption of the Legal Notice for the 2023-2024 Budget Vote**

Motion by Davidson, seconded by VanCour, on the recommendation of the Superintendent, to adopt the proposed Legal Notice for the 2023-2024 Budget Vote.  
7 yes 0 no Motion Carried

**Approval of the River Hospital Medical Quote for 2023-2024 School Year**

Motion by Davidson, Seconded by Compeau, to approve the following quote from River Hospital for Medical Services for the 2023-2024 school year as follows:

A one time fee for services of \$5,000.00 annually, to be paid by either lump sum or 12 monthly installments of \$416.67. The contract will be inclusive with a 200 count service maximum. Any service beyond the 200 visit cap will be billed at the following pricing:

- \$20.00 Per Student Physical
- \$60.00 Per Employee Physical (plus applicable labs; price will include Audiology)
- \$50.00 Per Electrocardiogram
- \$85.00 Department of Transportation Exam, to include associated paperwork.

7 yes 0 no Motion Carried

**Madison-Oneida BOCES Approval of Services - 2023-2024 School Year**

Motion by Lavarnway, Seconded by Compeau, on the recommendation of the Superintendent, to approve the Madison-Oneida BOCES Services for the 2023-2024 school year.

7 yes 0 no Motion Carried

**MORIC Approval of Services - 2023-2024 School Year**

Motion by Heath, seconded by Lingenfelter, on the recommendation of the Superintendent, to approve the MORIC Services for the 2023-2024 school year.

7 yes 0 no Motion Carried

**Accept Board of Education Charter Committees**

Motion by Davidson, seconded by VanCour, on the recommendation of the Superintendent, to accept the Board of Education Athletics, Nutrition, Transportation, and Building & Grounds charter committees as presented for the 2022-2023 school year.

7 yes 0 no Motion Carried

**Authorizing Participation in Oswego County BOCES Cooperative Purchasing Program**

Upon the recommendation of the Superintendent, the following resolution was offered by Lavarnway, seconded by Lingenfelter to wit:

WHEREAS,

The Cooperative Purchasing Service is a plan of a number of public school districts in the Oswego County Board of Cooperative Educational Services Area in New York (known as the Center for Instruction, Technology & Innovation [CiTi]), to bid jointly for water testing and sampling services, and

WHEREAS,

Alexandria Central School (hereinafter the "Participant") is desirous of participating with Oswego County Board of Cooperative Educational Services/CiTi and other Boards of Cooperative Educational Services and public school districts in the joint bidding of the services mentioned above as authorized by General Municipal Law, Section 119-o, and

WHEREAS,

The participant wishes to appoint the Oswego County Board of Cooperative Educational Services/CiTi to advertise for bids, accept bids, tabulate bids and award bids on their behalf; therefore

(Cont.)

Adoption of the Legal Notice for the 2023-2024 Budget Vote

Approval of the River Hospital Medical Quote for 2023-2024 School Year

Madison-Oneida BOCES Approval of Services - 2023-2024 School Year

MORIC Approval of Services - 2023-2024 School Year

Accept Board of Education Charter Committees

Authorizing Participation in Oswego County BOCES Cooperative Purchasing Program

## Authorizing Participation in Oswego County BOCES Cooperative Purchasing Program (Cont.)

BE IT RESOLVED,

The participant hereby appoints Oswego County Board of Cooperative Educational Services/CiTi to represent it in all matters relating above, and designates the Oswego County Board of Cooperative Educational Services/CiTi designated newspaper(s) as the legal publication(s) for all Cooperative Purchasing bid notifications, and,

BE IT FURTHER RESOLVED,

The participant authorizes the Oswego County Board of Cooperative Educational Services/CiTi to represent it in all matters leading up to the entering into a contract for the purchase of the above mentioned services, and,

BE IT FURTHER RESOLVED,

The participant agrees to (1) assume its equitable share of the costs of the Cooperative Bidding; (2) abide by majority decisions of the participating districts; (3) abide by the Award of the Oswego County Board of Cooperative Educational Services/CiTi; (4) and that after the award of the bid it will conduct all negotiations directly with the successful bidder(s).

7 yes 0 no Motion Carried

## Athletic Combining Contract Approval - Girls Hockey

Motion by Heath, seconded by VanCour, on the recommendation of the Superintendent, to approve the contracts allowing South Jefferson School District combining with the Alexandria Central School District as host, for the purpose of athletic competition pending approval of NYSPPHSAA, to compete in the sport of Girls' Hockey at the Varsity Level for the 2023-2024 school year.

7 yes 0 no Motion Carried

## Approve Leave Request

Motion by Lavarnway, seconded by VanCour, on the recommendation of the Superintendent, to approve leave for Cheryl VanBrocklin, per Article XI of the Alexandria Central Faculty Association (ACFA) Agreement, effective on or about May 4, 2023. This leave is for approximately six (6) weeks with an anticipated return date on or about June 15, 2023.

7 yes 0 no Motion Carried

## Resignations

Motion by VanCour, seconded by Lingenfelter, to approve the following resignation:

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
Lisa Tillman	Resignation as Teacher Aide for the Purpose of Retirement	June 30, 2023
Connie Dack	Resignation as Treasurer for the Purpose of Retirement	June 30, 2023

7 yes 0 no Motion Carried

## Substitute Approvals

Motion by Davidson, seconded by Compeau, on the recommendation of the Superintendent, to approve the following substitutes for the 2022-2023 school year:

<u>Name</u>	<u>Substitute Positions</u>	<u>Certified</u>	<u>Fingerprinted</u>	<u>New or Returning</u>
Jacqueline Pitts	Substitute Teacher // Substitute Teacher Assistant	Yes	Yes	New

7 yes 0 no Motion Carried

## Appointments/Approvals

Motion by Lingenfelter, seconded by Heath, on the recommendation of the Superintendent, to approve the following appointment:

(Cont.)

Authorizing Participation in Oswego County BOCES Cooperative Purchasing Program (Cont.)

Athletic Combining Contract Approval - Girls Hockey

Approve Leave Request  
- Cheryl VanBrocklin

Resignation  
-Lisa Tillman  
-Connie Dack

Substitute Approvals

Appointments/Approvals

Appointments/Approvals

## Appointments/Approvals (Cont.)

Name	Position	Annual Salary/Rate of Pay	Appointment Type	Effective Date
Patricia Durand	Part-Time Account Clerk	\$25/Hour	Substitute	March 1, 2023

7 yes 0 no Motion Carried

## Committee Updates

Committee updates were given by board members present at the Budget, Building & Grounds, Athletic, Nutrition, and transportation meetings that were held this month.

## Upcoming Events and Meetings

-Friday, April 7, 2023: End of 30 Weeks / Good Friday (No School)

-Monday, April 10 - Friday, April 14, 2023: Spring Break (No School)

-Tuesday, April 25, 2023 - Board of Education Meeting & BOCES Budget Vote - 6:00 p.m

## Reports by Mr. Christopher Clapper, Superintendent

### 1. Accept Donation - Nicholas Bellman Music Scholarship

Motion by VanCour, seconded by Heath, on the recommendation of the Superintendent, to accept a donation in the amount of \$10,000 for the Nicholas Bellman Music Scholarship.

6 yes 0 no 1 abstain (Lingenfelter) Motion Carried

### 2. Award Contracts for Alexandria Central 2022-2023 Capital Outlay Project - SED Project # 22020204-0001-023- BCA Group Project No. 2022-119

Motion by Davidson, seconded by VanCour, that based on their review of the bid proposals of the above-referenced project, BCA Architects & Engineers, recommends that the Board of Education consider awarding to the following companies:

General Construction Contract: Award of contract to the lowest responsible bidder, Continental Construction; Gouverneur, New York in the following amount:

Contract No. 1 Base Bid for General Construction:	\$53,975.00
Bid Item No. 2 for Plumbing:	\$ 4,784.00
<u>Bid Item No. 3 for Electrical Trades:</u>	<u>\$ 39,479.00</u>
Total:	\$98,238.00

The contractor must comply with the contractual requirements by furnishing the bond and insurance certifications along with the other documents required of successful bidders.

7 yes 0 no Motion Carried

### 3. School Updates

Mr. Clapper updated the Board of Education on current school happenings, including an Ag Rise Grant, Retirement Incentive requests, Live Shooter Drills, and ACS Logo discussions.

-Patricia Durand

Committee Updates

Upcoming Events and Meetings

Reports by Mr. Christopher Clapper, Superintendent

-Accept Donation - Nicholas Bellman Music Scholarship

-Award Contracts for Alexandria Central 2022-2023 Capital Outlay Project - SED Project # 22020204-0001-023- BCA Group Project No. 2022-119

-School Updates

**Executive Session**

Motion by Lingenfelter, seconded by Davidson, to go into executive session for legal advice and student discussion.

7 yes 0 no Motion Carried Time: 8:55 p.m.

Motion by Davidson, seconded by VanCour, to come out of executive session and reconvene into regular meeting.

7 yes 0 no Motion Carried Time: 9:27 p.m.

**Adjournment**

Motion by Lingenfelter, seconded by Compeau, to adjourn. Meeting adjourned at 9:28 p.m.

7 yes 0 no Motion Carried

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**Renee Gill, District Clerk**

Executive Session

Adjournment

## **Amended Transportation Proposition Approval**

Upon the recommendation of the Superintendent, the following resolution to amend the Board of Education previously approved Transportation Proposition from the Board's meeting on February 28, 2023, was offered by Compeau, seconded by Lingenfelter to wit:

WHEREAS, the Alexandria Central School District (the "District"), is a local agency pursuant to the New York State Environmental Quality Review Act ("SEQRA"), Environmental Conservation Law Section 8-0101, et seq., and implementing regulations, 6 NYCRR Part 617 (the "Regulations"); and

WHEREAS, the District is considering the acquisition of two student transport vehicles and one passenger vehicle (the "Vehicles"); and

WHEREAS, the District has reviewed the classifications of actions contained in the Regulations; and

BE IT RESOLVED by this Board of Education as follows:

Section 1. The District hereby determines that the acquisition of the Vehicles constitutes a Type II Action pursuant to Parts 617.5(c)(10) and 617.5(c)(31) of the Regulations and as such is not subject to review under SEQRA.

Section 2. The proposition hereinafter set forth is hereby authorized to be submitted for the approval of the qualified voters at the annual school district election to be held in said District on May 16, 2023.

Section 3. The District Clerk is hereby authorized and directed to include as a part of the notice of the annual district meeting and election notice the proposition in substantially the following form:

NOTICE IS HEREBY FURTHER GIVEN that at said annual election to be held on May 16, 2023, the following proposition will be submitted:

### **TRANSPORTATION PROPOSITION**

Shall the Board of Education of the Alexandria Central School District be authorized to issue bonds and notes of the District at one time or from time to time, in the principal amount **not to exceed \$300,000**, or so much thereof as may be necessary, and apply a grant awarded by the U.S. Environmental Protection Agency in the amount of seven-hundred ten thousand dollars together with any other aid received by the District and the proceeds of such bonds, notes, to purchase two student transport vehicles and one passenger vehicle, including necessary furnishings, fixtures and equipment and all other costs incidental thereto, at a cost not to exceed one-million ten-thousand dollars, which is the estimated maximum cost of such vehicles, and levy a tax upon the taxable property of the District to pay principal, in an amount not to exceed three-hundred thousand dollars as indicated above, and interest on such bonds and notes, to be levied and collected in annual installments as provided by Section 416 of the Education Law?

NOTICE IS FURTHER GIVEN that qualified voters of the District may obtain applications for an absentee ballot from the office of the Clerk of the District. Completed applications must be received by the Clerk of the District no later than 4:00 p.m. on May 15, 2023 and must be received no later than 4:00 p.m. on May 9, 2023 if the absentee ballot is to be mailed to the voter. Completed applications received after 4:00 p.m. on May 9, 2023 will require the voter to personally appear at the office of the Clerk of the District to receive an absentee ballot. A listing of all persons to whom an absentee ballot is issued will be available for inspection by any qualified voter in the office of the Clerk of the District between the hours of 8:00 a.m. and 4:00 p.m. during each of the 5 days prior to the election.

NOTICE IS FURTHER GIVEN that military ballots may be applied for by qualified voters by requesting an application from the District Clerk at 315-482-9971 or [rgill@acsghosts.org](mailto:rgill@acsghosts.org). Completed applications for military ballots must be received by the Clerk no later than 5:00 p.m. on April 20, 2023. In a request for a military ballot application or ballot, the military voter may indicate their preference for receiving the application or ballot by mail, facsimile transmission or electronic mail.

Section 4. The Clerk of the School District is hereby authorized and directed in the name and on behalf of the District to do all acts and things necessary, following the advice and counsel of the District's Attorney and the District's Bond Counsel, to comply with all applicable laws, regulations and executive orders relating to the Annual Meeting to be held on May 16, 2023, and to do all other acts as may be necessary, or in the opinion of the District's Attorney and the District's Bond Counsel, desirable or proper to effectuate the purposes of the foregoing Resolution and to cause compliance by the District with all applicable laws, regulations and executive orders relating to the notice of, and procedural steps to be taken in connection with such Annual Meeting.

Section 5. This resolution shall take effect immediately.

Suzanne Hunter, President	Voting Yes
Christine Lingenfelter, Vice President	Voting Yes
Betty Compeau	Voting Yes
Timothy Davidson	Voting Yes
Eric Heath	Voting Yes
Heather Lavarnway	Voting Yes
James VanCour	Voting Yes